

## SPARKS VOLUNTEER PROGRAM JOB DESCRIPTION



### Volunteer Program Job Description

**Job Title:** SPARKS Volunteer  
**Department:** Children's Residential Center  
**Reports To:** Volunteer Program Leader  
**FLSA Status:** Volunteer/Non-compensated

#### **PURPOSE & GOAL OF THE POSITION:**

The purpose of SPARKS is to help our clients find interests/hobbies/future careers that may interest them or light a "spark" in them. We want the best for our clients, so helping them reach their full potentials for when they leave CCHO is our goal. We want them to learn different skills that will assist them as they get older. A SPARKS volunteer is someone who teaches our clients skills, activities and hobbies that will help our clients adjust to living in the real world.

#### **PARTICIPATION REQUIREMENTS:**

- Minimum 18 years old (Must be roughly 5 years older than the residents they are working with)
- Interested in working with children ages 6-18 (experience working with children preferred)
- Completed Volunteer Application - Individual and Residential
- Completed background check (BCII)
- Follow CCHO policies and procedures outlined in the CCHO Volunteer Handbook
- Participate in Volunteer Program Surveys upon request
- Go over desired activity with Residential Program Leader

#### **DESIRABLE QUALITIES:**

- Enjoys working with children
- Enthusiastic, yet professional demeanor
- Inspires children
- Able to communicate with children openly and without judgement
- Passionate about teaching children life skills/hobbies
- Open and honest personality

#### **TIME COMMITMENT:**

- Minimum requirement: Commit to volunteering for a SPARKS group 1 time. Required to commit to the scheduled date and time.
- Able to do multiple SPARKS groups if desired. Must communicate with Volunteer Program Leader to discuss options.

#### **BENEFITS:**

- Personal fulfillment through contribution to community and children
- Satisfaction in helping somebody learn a new skill, hobby, or career path
- Opportunity to serve and share from one's own life experiences/endeavors.
- Increased skills in working with youth
- Satisfaction of helping youth determine how to reach their goals