

APPENDIX A

Acknowledgement of Receipt of Volunteer Handbook

The Volunteer Handbook contains important information about Christian Children’s Home of Ohio (CCHO) and I understand that I should consult with my Designated CCHO Contact regarding any questions not answered in the Volunteer Handbook. I understand that I am entering a non-compensatory relationship with CCHO voluntarily. If I decide to no longer serve in one of the ministries of CCHO, I will heed the strong encouragement to give two weeks’ notice of my leave. In doing so, I will make my leave amicable if the desire to serve in the future should arise.

Since the information, policies and requirements described herein are subject to change at any time, I acknowledge that revisions to the Volunteer Handbook may occur. All such changes will generally be communicated through official notices, and I understand that revised information may supersede, modify or eliminate existing policies.

I have had the opportunity to read the Volunteer Handbook, and I understand that I may ask my Designated CCHO Contact any questions I might have concerning the Volunteer Handbook. I accept the terms of the Volunteer Handbook. I understand that it is my responsibility to comply with the policies contained in this Handbook, and any revisions made to it. I further agree that if I remain with CCHO following any modifications to the Volunteer Handbook, I thereby accept and agree to such changes.

I have received a copy of CCHO’s Volunteer Handbook on the date listed below. I understand that this form will be retained in my Volunteer Personnel File.

Signature of Volunteer

Date

Volunteer Name- Printed

Date

CCHO Representative Signature

Date