



## Volunteer Program Job Description

**Job Title:** Saturday Service Ministry Volunteer/Group  
**Department:** Children's Residential Center  
**Reports To:** Spiritual Coordinator  
**FLSA Status:** Volunteer/Non-compensated

**PURPOSE & GOAL OF THE POSITION:** A Saturday Service Ministry Volunteer/Group serves an invaluable role in the spiritual formation/development of current CCHO residents. CCHO has chosen to offer residents an opportunity to experience participating in a worship service on campus as part of their therapeutic programming. In allowing residents to engage in a time of music, teaching and fellowship in the campus retreat center, it ensures the safety of all participants. Saturday Service Ministry Volunteers/Groups serve by leading worship songs, preaching/teaching a message, and distributing snacks afterward. Ministry Volunteers/Groups can perform one or all the parts of service. Attendance to church service is not required for our residents, but on average we have a 95% attendance rate. Residents enjoy interacting with others in the community and this is a great way to be a tangible representation of Jesus to kids who desperately need His love!

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** It is the responsibility of each volunteer to be a consistent witness for Jesus Christ and to adhere to the Standard of Moral Conduct and Statement of Faith. Further, each volunteer is responsible for dealing with others with a Christ-like attitude while helping them experience their worth in Christ, and for demonstrating behaviors reflecting CCHO's core values of Relentless Commitment, Selflessness, and Kindness.

### ROLE:

- Prepare 2-4 songs to sing/play for music set (at least one will be from a list of familiar songs to the residents)
- Prepare sermon/message/teaching to present for 15-25 minutes
- Prepare handout material for residents if desired
- Help set up music/instruments/PowerPoint presentation
- Lead music set for worship segment of service
- Preach/teach message/sermon during service
- Serve and distribute after service snack if group chooses to bring one to share with the residents
- Fellowship with residents after service
- Pray with residents if requested to do so

### PARTICIPATION REQUIREMENTS:

- High School age or older
- Complete group leader/group or individual application
- Group Leader or Individual must complete screening process (criminal background check [BCII and FBI])
- Anyone 18 or under must have CCHO Volunteering Permission Form signed by parent or legal guardian
- Any items discovered under OAC 5101:2-5-09 during an individuals' background check will render them ineligible for volunteer opportunities at CCHO
- Group Leader or Individual must complete informal interview with Spiritual Coordinator
- Follow CCHO policies and procedures outlined in the CCHO Volunteer Handbook
- 3-4 days or more prior to service, Group Leader or Individual will provide Spiritual Coordinator with a list of worship songs and outline of sermon/lesson for review. Group Leader or Individual agrees to a short debrief with Spiritual Coordinator after service has concluded.
- Follow procedures for tracking volunteer service hours
- Participate in Volunteer Program Surveys (post-training and post-serving)

## SATURDAY SERVICE MINISTRY VOLUNTEER/GROUP VOLUNTEER JOB DESCRIPTION

- Arrive 20-40 minutes early for set up (equipment, songs, etc.) and Spiritual Coordinator will review with individual/group CCHO expectations and explain campus occurrences such as, child being placed in a hold, running out of room, etc.
- No use of illicit drugs; No use of alcohol or controlled substances in an inappropriate manner

### DESIRABLE QUALITIES:

- Love for God and serving others
- Able to sing/play instruments/run soundboard/run PowerPoint
- Able to teach/preach
- Enjoys working with youth people; sense of humor
- Communicates well with young people
- Willing spirit and team player
- Flexible and committed
- Personal motivation to positively impact the lives of young people

### TIME COMMITMENT:

- Saturdays from 2-3pm (1-1:30 – 3 pm with time for set up as needed)
- Individual or Group must be willing to serve in Saturday Service at least once a year.
- Prepare service material 3-4 days or more in advance to allow time for review & *revision if necessary*

### APPLICATION & SCREENING PROCESS:

- Informal interview with Spiritual Coordinator
- Criminal Background (BCII and FBI) on Group Leader/Individual (charges which fall under the Ohio Revised Code will be considered on a case by case basis)
- Anyone 18 or under must have CCHO Volunteering Permission Form signed by parent or legal guardian
- Individual or Group Leader must complete CCHO Saturday Service Ministry Volunteer Training

### TRAINING & SUPPORT:

- Spiritual Coordinator or Supervisor on Duty will provide on-site consultation when necessary
- CCHO may require Criminal Background (BCII and FBI) at any time throughout the Group Leader's service with CCHO.

### BENEFITS:

- Personal fulfillment through contribution to community and individual
- Opportunity to use one's gifts and talents to share the love of Christ in a practical way
- Satisfaction in modeling hope and encouragement for a young person during formative years of development
- Chance for new experiences and meeting new people
- Enjoy being part of the network of care bringing hope and healing to hurting CRC residents
- Have a positive impact in the lives of abused and neglected children from all across Ohio
- Be part of a fun and rewarding experience!